

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF JANUARY 13, 2025

Call to Order: President Katherine Guenther at 10:30 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Drew Tracy, Doug Myers, Don Tucker and Ed Hallahan; FF/Paramedics Jeff Mathia and Hanna Rocco; Shelby Knife, Assistant District Administrator; District Administrator and Fire Chief Frankie Petrick.

Agenda changes or additions: None.

Guests: Quinton Smith (Yachats News); Stan Wagaman, Don Phipps, Paula D'Alfonso (District Patrons); Jon MacCulloch (COCF&RD Board Vice President); and Amanda Chao.

Public Input: Don Phipps is interested in hydrants and potential gaps in the City of Yachats system. He would like input from YRFPD about where they believe hydrants are needed. He is also interested in creating a parameter along the east side of the city to protect it from wildfires. He will be bringing these topics up at the public works commission meeting tomorrow at 2:00 and would like a representative from YRFPD at the meeting if possible. Chief Petrick is able to attend.

Executive Session: No executive session was called.

Minutes: The minutes of the December 9th Regular Meeting were approved as presented.

Correspondence: None

Equipment Maintenance: All the hose on Engine 85 has been tested.

Training Team Report: YRFPD and SLA are hosting an Advanced Cardiac Life Support (ACLS) class on February 15 and 16th.

Activity Report: The December activity report is attached to these minutes.

Safety Committee: The December safety committee minutes are attached to these minutes.

District Administrator/Fire Chief Report: Petrick met with an electrician and will have lights installed on the sign at Hwy 101. Along with lighting, vegetation has been cleared to allow better visibility. Petrick would also like to put a large sign on the building. There was additional discussion about ODOT signage along 101. Petrick has contacted ODOT with no response from them. Quinton Smith will forward an email

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with the correct contact to follow up.

There have been 10 applications for the Assistant to the District Administrator position. I have interviewed 2 applicants and have 4 more interviews scheduled this week.

The 190 Agreement with Central Oregon Coast Fire and Rescue District is being drafted. The attorneys had to get a conflict waiver signed since they represent both Districts. We anticipate having a draft for the next meeting.

Old Business: Director Hallahan’s discussion about the relationship between South Lincoln Ambulance Inc. and Yachats Rural Fire Protection District was postponed to the special meeting of January 20, 2025.

Ongoing Business: The Ambulance Staffing/Operations Agreement was postponed to the special meeting of January 20, 2025.

New Business: The Board reviewed the application for the open board position submitted by Stan Wagaman. Myers asked a few questions and the board would like to appoint him when Director Tucker officially resigns, which is anticipated to be January 31, 2025.

Director Tucker asked about the interaction between the Fire Chief and the District Administrator and how the Board is supposed to complete a performance appraisal for someone they only interact with once a month. He suggested the DA do a self evaluation. The board decided to postpone the evaluation of the DA until the January 20, 2025.

The Board decided to have a special meeting on January 20, 2025 at 9:00 am to discuss the three topics listed above.

Disbursements: The bills were reviewed by the Board.

Adjournment: As there was no further business the meeting was adjourned at 12:07 PM. A special meeting will be held at 9:00 AM on January 20, 2025. The next regular meeting will be held at 10:30 AM on February 10, 2025.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director

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