

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF SEPTEMBER 9, 2024

Call to Order: President Katherine Guenther at 10:30 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Drew Tracy, Doug Myers and Ed Hallahan; FF/Paramedic Hanna Rocco; Shelby Knife, Assistant District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Don Tucker was not in attendance.

Agenda changes or additions: None.

Guests: Stan Wagaman (District Patron); Quinton Smith (Yachats News)

Public Input: None received

Minutes: The minutes of the August 12th Public Contracting Rules Hearing & Regular Meeting were approved as presented.

Liaison Report: Petrick reported the Yachats Emergency Preparedness Fair is scheduled for September 14th. YRFPD will have a table and an engine at the fair. There is discussion about walking to a connex and don't know if they will be coming to the station connex or a different one.

Correspondence: None

Equipment Maintenance: Engine 85 went to the shop for a decrease in power. The appropriate parts have been ordered and will be replaced on Wednesday at PJM automotive in South Beach. Director Myers asked about the failed pump test on Engine 85. Knife reported we are waiting on a quote from True North.

The tires have been replaced on Utility 84.

Training Team Report: Rocco reported the crew has been drilling and drafting with the new pump that was purchased to avoid driving across unrated bridges.

Activity Report: The August activity report is attached to these minutes. Director Myers asked if the data is better since the crews are better about entering data. Knife confirmed it has gotten much better.

District Administrator/Fire Chief Report: Petrick advised the board we have received bids for the upriver station repair and painting. The chosen bid was sent to the attorney and we are awaiting a contract for the work to begin.

Director Myers reminded the board that we will be having a work session from 10:00-11:30 to discuss board goals and a regular meeting to follow from 11:30-12:00 on October 14th.

Discussion about flow testing and who should be doing it occurred and was pushed to a later meeting.

Old Business: None

Ongoing Business: The correction sheets from the OSHA safety and health consultation visits are attached to the minutes. We have completed all items identified in the safety inspection. There are still some items to complete in the health inspection.

Knife will add the safety committee meeting to the agenda.

New Business: Director Tucker sent an email inquiring about billing for rescues in which the department responds. The District passed an Ordinance in 2020 which allows us to bill for some services including rescues outside of district boundaries. For example the recent rescue at Devils Churn could have generated a \$247 charge. There was discussion about creating a policy of when and whom to bill. The board pushed this to a later meeting for further discussion.

Knife informed the board that with the passage of House Bill 2805, every board member once per term has to complete an approved Public Meetings Law Training. The state has delayed approval of outside vendors trainings until next year. However SDAO’s Best Practices this year requires each board member to complete this training through Vector Solutions. We complete the Best Practices every year because it provides us with a 10% discount on our insurance rate. Each board member needs to complete the training before the next board meeting. Once the state approves the training each board member will need to complete again to meet the state requirements.

The board decided to no longer have the old check register in the board packet and keep the new report along with the balance sheet. Those reports will be run from one board meeting to the next board meeting instead of by calendar month.

Disbursements: The bills were reviewed. Director Myers moved to pay the bills. Director Tracy seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 11:57 AM. The next regular meeting will be held at 10:00 AM on October 14, 2024.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director