

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE PUBLIC HEARING OF AUGUST 12, 2024

Open Public Hearing: President Guenther opened the public hearing for the 2024 Public Contracting Rules, at 2056 Hwy 101 N, Yachats, OR at 10:31 AM.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Drew Tracy, Doug Myers, and Ed Hallahan; FF/EMP Larmi, FF/EMP Rocco, FF/EMT Sanning; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Don Tucker was not in attendance.

Guests: Quinton Smith from Yachats News.

Public Input: None received.

Resolution: Director Myers moved to adopt Resolution 2024-005, adopting the 2024 Public Contracting Rules as presented. Director Hallahan seconded. Motion carried unanimously. Resolution 2024-005 is attached to these minutes.

Hearing Closed: President Guenther closed the hearing at 10:47 AM.

**MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF AUGUST 12, 2024**

Call to Order: President Guenther at 10:47 AM called the Regular Meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Drew Tracy, Doug Myers, and Ed Hallahan; FF/EMP Larmi, FF/EMP Rocco, FF/EMT Sanning; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Don Tucker was not in attendance.

Guests: Quinton Smith from Yachats News.

Agenda Changes: None

Public Input: None received.

Minutes: The minutes of the July 8th, 2024 Regular Meeting were approved as corrected.

Liaison Report: None given.

Correspondence: Petrick inquired of our attorney concerning a new hire as relates to the Civil Service Rule and related issues. He reminded us that Civil Service does not approve of hiring or terminations, but their role is to help develop tests for new hires and promotional opportunities, among others. We are still in need of someone to be on the Civil Service Board. President Guenther will try to reach out to the community so we can get that Board on line.

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The Alsea Youth Summer Work Crew sent a “thank you” for letting them come to assist with landscaping issues at 2056 Hwy 101 N. Petrick will be sending them a “thank you” for coming.

Equipment Maintenance: Pump testing occurred on July 29th. Engine 85 failed testing when pushed above 1800 RPMs. True North is putting together a quote for possible repairs. All other apparatus passed without issue.

Petrick notified the board that we have determined that it is not cost effective to continue to repair the Newport Engine. She is asking the Board to declare it surplus so we can save insurance money until we can sell the apparatus.

Training Team Report: None given.

Activity Report: The July 2024 activity report was presented and is attached to these minutes.

District Administrator/Fire Chief Report: Petrick received a report that the North Station was vandalized by two thirteen and two nine-year-old minors on the evening of Friday August 2nd. A rock was thrown through the west window. The Sheriff’s office was notified. Petrick then met with the minors and the parents. The minors cleaned up the glass and wrote apology letters. They will be doing some community service at the station when they return to the coast.

President Guenther had previously appointed a committee to review ISO to determine if there is a need for apparatus at the North Station due to COCF&RD and SRRFPD having stations within a short distance our station. The committee reviewed ISO criteria and determined that no engine is necessary for the North Station at 1395 Corona Ct at this time. Further discussion should be held about the need to keep the building. Director Myers asked if we could “spruce” the place up a bit until it is determined that we might sell the property or rent the building. Petrick advised that we have some paint already and can probably get someone to pressure wash & paint for a reasonable fee.

Petrick invited OSHA for a consultation visit to determine what items might need to be corrected. They found a few items to be corrected and Petrick has started correcting those items. We should be receiving a formal report soon with a list of corrections needed. As this was an invited consultation vs a random inspection, we will have a couple of months to fix the corrections without penalty unless a serious issue exists and that will require immediate action.

The Alsea Youth Summer Work Crew came and worked the week of July 22nd. They weeded and distributed bark chips in the flower beds. Their hard work is noticeable as the grounds look very nice.

Several years ago, a district patron left YRFPD her estate. She was unable to leave any funds due to health issues that required costly medical care. She recently passed away and we have received her paperwork. The white parking lot vehicle can be used for training or even be sold. Any relevant paperwork will be archived at YRFPD.

Old Business/Ongoing Business: Director Hallahan moved to adopt Resolution 2024-006, Declaring Surplus “Newport Engine” apparatus surplus and authorizing the disposal

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of said apparatus by the Fire Chief for any reasonable fee. Director Myers seconded. Motion carried unanimously. That Resolution is attached to these minutes.

New Business: David Greenwood has requested annexation into our Fire District. His property is in the Starr Creek area and we have been serving that area for several years even though it is out of our district. His request will pose no issues for the crew's response. Petrick will contact the county concerning the necessary paperwork.

Director Hallahan moved to accept the annexation request as presented and authorized signage required by Lincoln County and/or State of Oregon. Director Myers seconded. Motion carried unanimously.

Director Myers wants to set some board goals short term and long term and presented some general categories as ideas. We will be looking to schedule a work session immediately before the October 14th Board Meeting to review existing goals and determine what new goals are needed.

Director Tracy inquired if we have heard anymore about the status of the ambulance. Knife advised that we are still waiting.

Disbursements: The bills were reviewed. Director Hallahan moved to pay the bills. Director Myers seconded. Motion carried unanimously.

Adjournment: As there was no further business, the meeting was adjourned at 12:13 PM. The next Regular Meeting will be on September 9th at 10:30 AM.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director

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